

# We are looking for a **Early Childhood Educator (ECE) Teaching Assistant** to join our school on a full or part-time basis.



**WATERFRONT  
MONTESSORI  
CHILDREN'S  
CENTRE**

## Join our team at the **Waterfront Montessori Children's Community (WMCC)**

Established in 1974, the WMCC's mission is to foster emotional, social, physical and cognitive development of children. We understand that every child is a unique individual whose strengths and perspective have a fundamental influence in the community. Our Centre is committed to a co-operative environment that nurtures respect for self, responsibility for community and stewardship of the environment. We firmly believe in a child's right to have and make choices, to be challenged, to feel trusted and protected, to have consistency and to be treated fairly.

## RESPONSIBILITIES

- Supporting WMCC's Registered Early Childhood Educators (RECE) with the day-to-day operations of the Centre
- Ensuring the physical safety and wellbeing of the children in their care
- Supporting the lead RECE staff members with the daily implementation of the classroom's program plan and daily Centre operations (i.e. organizing, cleaning, sanitizing, assisting children with diaper changing and toileting, serving lunch and snacks etc.)
- Following the Ontario Early Years Act guidelines, and the philosophy of Waterfront Montessori Children's Centre
- Communicating effectively with fellow staff and WMCC parents
- Participating in school activities (e.g. staff meetings) and accompanying students on the daily walk to and from school (i.e. Jack Layton Ferry Terminal or at the meeting point on Ward's Island)

## HOW TO APPLY

Please submit a resume and cover letter expressing your interest and relevant experience/qualifications to Kathleen Roerick, RECE and WMCC Supervisor at [info@waterfrontmontessori.ca](mailto:info@waterfrontmontessori.ca)

*We thank everyone for their interest, however only qualified candidates will be contacted.*

## QUALIFICATIONS AND REQUIREMENTS

- Previous experience working in childcare, education, camp/recreational programming sectors will be considered an asset
- A love for the outdoors and nature (in all of our glorious seasons!)
- The ability to multitask, keep calm under pressure, and treat everyone with love and respect
- Excellent planning and organizational skills
- A lifelong learner who can be a good role model for children
- The ability to commute with the children to the Toronto Islands for each shift
- The ability to carry 40lbs

## THE SUCCESSFUL CANDIDATE WILL PROVIDE PROOF OF:

- Secondary school diploma
- Clear Criminal Reference Check with Vulnerable Sector Screening for Employment, in the event of hire
- Current Standard First Aid and CPR C certification and provide a health assessment and immunization

## JOINING THE WMCC STAFF, YOU WILL BE PROVIDED WITH:

- A paid, one-hour lunch break
- Free-of-charge hot lunch and two snacks daily (typically made on-site)
- Reimbursement for ferry fees (i.e. Round-trip adult fare for part-time and occasional assistants; Monthly unlimited ferry pass for full-time assistants)
- Membership to the Ontario Coalition for Better Child Care
- Supplementary medical and dental benefits (applicable only for the full-time staff position)
- Salary commensurate with experience